### **RESUME**

Amandeep Kaur # 1016, Sheed Sewa Singh Thikriwala Nagar, Patiala-147001 Mob No.- 9815877149, 9878698023 E-mail- amandeepit57@gmail.com

#### **CAREER OBJECTIVE**

To work with an organization of repute with a dynamic team in order to avoid every resource & leave no stone unturned to complete the common goal, Looking for a Challenging, diverse and dynamic job, with good amount of openness and independence.

#### **EDUCATIONAL QUALIFICATION**

MCA from PTU with 70% marks in 2010.

M.Sc. IT from PTU with 73% marks in 2009.

PGDCA from PTU with 64.34% marks in 2008.

B.A. in Arts from Punjabi University with 55.83% marks in 2007.

B.Ed. From Jasdev Singh Sandhu College, Kauli (Patiala) with 75.33% in session 2012-13.

PSTET-I qualified in June, 2013 PSTET-II qualified in December, 2016

### **OTHER COURSES**

DTP(Desktop Publishing) from Punjab Government Scheme.

#### **EXPERIENCE**

I have worked as Lab Technician in **Shaheed Udham Singh College of Research & Technology, Tangori (Mohali)** for 1 year & 10 months.

# TEACHING EXPERIENCE

- I have also worked as Guest Lecturer in Shaheed Udham Singh College of Research & Technology, Tangori (Mohali) for the classes of B.Pharma, M.Sc. Microbiology and M.Sc. Biotechnology.
- Teaching as Computer Instructor in University College, Chunni Kalan, Fatehgarh Sahib from 22 nov. 2013.

# TOTAL EXPERIENCE TEACHING AND NON-TEACHING

6 years & 4 month.

### AREA OF SPECIALIZATION IN COMPUTER APPLICATION

**Major:** HTML,C++,DBMS

**Minor:** C, Date Structure and ASP.NET

### NATIONAL CONFERENCES ATTENDED

- National conference on "Impact of Science and Technology on Societal Development" held at Shaheed Udham Singh College of Research & Technology, Tangori (Mohali) from November 3-5, 2011.
- "Sixth Sarab Bharti Punjabi Conference" held at Punajbi University, Patiala from 30<sup>th</sup> April –1st May, 2013.
- National seminar on "Agrarian crisis in North West India-Issues and Concerns" held at University College, Chunni Kalan, Fatehgarh Sahib on 14th March 2016.

### INTERNATIONAL CONFERENCES ATTENDED

"International Symposium on Emerging Paradigm in Forensic Science" jointly organized by Department of Forensic Science, Punjabi University, Patiala and University Grant Commission (SAP Program), New Delhi from 7<sup>th</sup>- 9<sup>th</sup> march, 2013.

### PAPERS PRESENTED AND ABSTRACTS PUBLISHED

- Paper on "Conventional Techniques to Cipher the Text" was presented in International Symposium on Emerging Paradigm in Forensic Science jointly organized by Department of Forensic Science, Punjabi University, Patiala and University Grant Commission (SAP Program), New Delhi from 7<sup>th</sup>- 9<sup>th</sup> march, 2013.
- Paper on "Plagiarism: A Boon or Bane for Students" was presented in National conference on Impact of Science and Technology on Societal Development held at Shaheed Udham Singh College of Research & Technology, Tangori (Mohali) from 3<sup>rd</sup>-5<sup>th</sup> November, 2011.
- Paper on "Agrarian Crisis and Social Media with IT" was presented in National seminar on "Agrarian crisis in North West India-Issues and Concerns" held at University College, Chunni Kalan, Fatehgarh Sahib on 14<sup>th</sup> March 2016.

#### **VARIOUS DUTIES PERFORMED**

• Superintendent for exam in University College, Chunni Kalan, Fatehgarh Sahib (session 2016-17) from 5 may 2017 to 29 may 2017.

- Performed 20 duties as Deputy Superintendent.
- Member of Red Cross Committed of University College, Chunni Kalan, Fatehgarh Sahib for session 2014-15, 2015-16 and 2016-17.

#### **EXTRA CURRICULAR ACTIVITIES**

- I participated in Group Dance and secured **2<sup>nd</sup> position in Talent Hunt** held at Jasdev Singh Sandhu College of Education, Kauli in 2012-13 session.
- Organized Blood Donation Camp in University College, Chunni Kalan, Fatehgarh Sahib on during session 2014-15.

### LANGUAGE KNOWN

English, Hindi, Punjabi

### **Personality Traits**

Quick learner, Hard working, Positive attitude, Good Nature.

### **HOBBIES**

Reading books, Listening music, Dancing.

# VALUE OFFERED

Possess the confidence in creative coordination among the colleagues to achieve the common goal. If given opportunity, I assure you that I would prove myself to be diligent and honest in the execution of duties.

# PERSONAL INFORMATION

Date of Birth : 01/06/1986

Father's Name : S. Jaswant Singh

Nationality : Indian

Marital Status: Married

Dated:

Place: Patiala

(Amandeep Kaur)